



**122 W 27th street - 12th floor, New York, NY 10001**

Date \_\_\_\_\_

Full Name \_\_\_\_\_

Address \_\_\_\_\_ # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Course \_\_\_\_\_

Day of the week \_\_\_\_\_ Time \_\_\_\_\_

Amount of payment \$ \_\_\_\_\_

Check     Visa     MasterCard     American Express     Discovery

Card # \_\_\_\_\_ exp date \_\_\_\_\_ security code \_\_\_\_\_

Name on card \_\_\_\_\_

Billing address (if different) \_\_\_\_\_

#### Cancellation Policy

The fee for private lessons is charged in full if cancellation is made less than 36 hours in advance. All requests for full refunds for group classes (minus a non-refundable registration fee of \$50) must be submitted to Speakitaly NYC by email and received at least 7 business days prior to the first day of class. Pro-rated refunds are allowed after the first class but no refund is given after the second class or for missed classes. Refunds are issued by check or credit card (minus 3,7% transaction fee).

Signature \_\_\_\_\_