



49 W 28th Street, FL 3, New York, NY 10001 - Ph (212) 603-9685

Please send back to: info@speakitalynyc.com

DATE _____ FULL NAME _____

NAME OF CHILD AND AGE (or children) _____

ADDRESS _____ # _____

CITY _____ STATE _____ ZIP _____

MOBILE PHONE _____ HOME _____

PROGRAM/ CLASS _____

DAY OF THE WEEK _____ TIME _____

AMOUNT OF PAYMENT \$ _____ *CHECK [] VISA [] MASTER CARD [] AMEX []

CARD NO. _____ EXP. _____ CVV _____

NAME ON CARD _____

BILLING ADDRESS (if different) _____

*For payment check, please send to Speakitaly NYC - 49 W 28th Street, FL 3, New York, NY 10001

CANCELLATION POLICY

GROUP CLASSES (CHILDREN)

- 1) All requests for a full refund (minus a non-refundable fee of \$50) must be submitted to Speakitaly NYC by email and be received at least 10 business days prior to the scheduled first day of class. If the request is made within the terms, a prorated monetary refund will be credited to the card used upon enrollment. If after attending the first class, your child needs to withdraw from the group, we can give you a credit for the remaining classes to use for another group course within 90 days, only when and if the group remains with a minimum number of three students in the class. No refund is given after the first class or for missed classes under any circumstances.
- 2) No make-up classes are included in the cost of the course unless agreed upon enrollment. You can buy 2 make-up classes at a discounted rate.
- 3) Speakitaly NYC reserves the right to reassign teachers after a course has started if unforeseen circumstances occur. If a teacher resigns, students are not allowed to request a refund nor they can entertain any paid teaching relationship with such teacher as he/she is bound by a non compete agreement with Speakitaly NYC
- 4) IN PERSON CLASSES: Please arrive 10 minutes prior to your class and no later than 10 minutes after the starting time to avoid interruptions during class. Once the teacher is with the group, we can't guarantee that she/he will be able to hear the doorbell. If you know you will be running late, please let her/him know beforehand.
- 5) ONLINE CLASSES: No attendees other than the registered student are allowed during the lesson.
- 6) PACKAGES RENEWAL: Please be aware that all renewals for private class packages and group courses made by email or phone are subject to the cancellation policy signed upon enrollment.
- 7) If we notice that a payment you authorized didn't go through we reserve the right to charge the card on file or request payment even if you have already completed the term and you are no more enrolled.

PRIVATE CLASSES (CHILDREN)

- 1) Private class packages must be used within 60 days from the last attended class and will expire after 6 months from purchase. No refund is allowed in any circumstance.
- 2) The fee for private lessons is charged in full if cancellation is made less than 24 hours in advance. Your cancellation must be received during business hours (9AM to 7PM) in order to be considered.

- 3) Speakitaly NYC reserves the right to reassign teachers after a set of classes has started if unforeseen circumstances occur. If a teacher resigns students are not allowed to request a refund nor they can entertain any paid teaching relationship with such teacher as he/she is bound by a non-compete agreement with Speakitaly NYC.
- 4) If your child doesn't like the first class, we will assign a new teacher and waive that class. We allow up to two changes of teachers.
- 5) If classes are suspended by the student for any reason for longer than 60 days, or if you cancel 3 consecutive classes, Speakitaly NYC reserves the right to reassign teachers and time slots.
- 6) If you arrive late, the teacher will still need to end your class at the time previously scheduled.
- 7) ONLINE CLASSES: No attendees other than the registered student are allowed during the lesson.
- 8) PACKAGES RENEWAL: Please be aware that all renewals for private class packages and group courses made by email or phone are subject to the cancellation policy signed upon enrollment.
- 9) Private packages are refundable only if the request is received within 24 hours of purchase. The starting date must be no later than 6 months from purchase.

EVENTS, WORKSHOPS, AND COOKING CLASSES

- 1) Tickets are nonrefundable nor exchangeable to other dates or Speakitaly NYC's events. They are transferable to another attendee.
- 2) If the event is outside or the weather does not permit (NYS declares a state of emergency) you will be given an option to reschedule. NO refunds allowed under any circumstances.

COOKING CLASSES: We understand that although Speakitaly NYC prioritizes safety for its students, participation in the cooking classes and other activities hosted by Speakitaly NYC (the "Activities") involves an inherent risk of injury and illness including cuts, falls, burns, allergic reactions, and other risks associated with preparing and consuming food. We further understand that the Activities may include food preparation, which will require the use of potentially dangerous kitchen equipment such as knives (safety knives where practicable), electric mixers, blenders, gas or electric stoves (induction burners where practicable), microwave ovens, conventional ovens, etc., and that other children or adults will be present during the Activities and working with the same equipment. We elect to allow the Student to participate in these activities and assume full responsibility for any loss, property damage or personal injury that we or our property may sustain as a result of the Student's being engaged in such activities, whether caused by the negligence of Speakitaly NYC or otherwise. We acknowledge that we know of no medical reason why the student should not participate in the Activities, including, but not limited to food allergies or sensitivities of the Student or anyone in our household(s). In the event of an emergency, we give our consent to Speakitaly NYC to provide medical care to the Student or us, and to give authority to any emergency personnel to render immediate aid. I fully agree with the terms and conditions above.

NYC COVID-19 UPDATED GUIDANCE

To ensure the safety of our staff and students, Speakitaly NYC complies with the updated guidance issued by the City of New York for indoor spaces. You can review the most recent policy at [nyc.gov/keytonyc](https://www.nyc.gov/keytonyc) As the situation continues to evolve, we reserve the right to cancel/postpone all in-person classes and activities, or to switch to virtual classrooms. No refunds are allowed for such situations.

SIGNATURE _____