



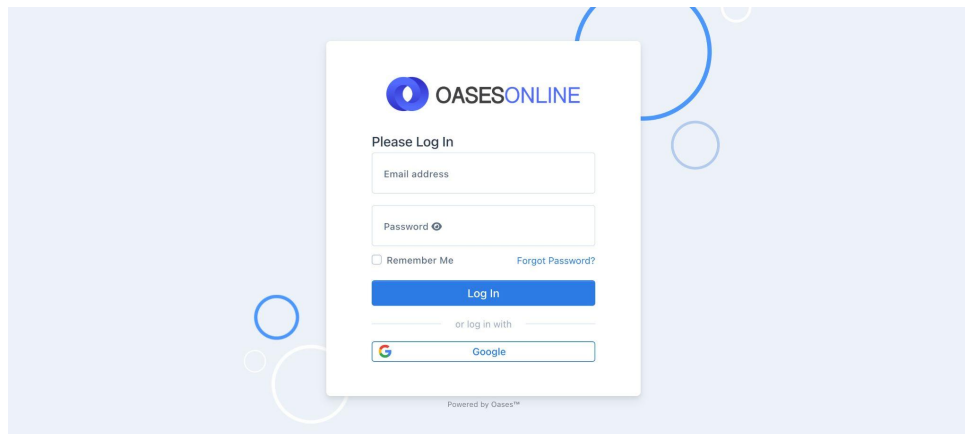
## OASES STUDENT TUTORIAL

### 1.1 STUDENT SETUP AND LOGIN

After registering for a course at Speakitaly NYC you will receive an email to set up your account on our Student portal through a link.



After the initial password setup, you will always be able to access your account from our homepage by clicking on “**Student Login**” using the email and password chosen:



## 1.2 DASHBOARD

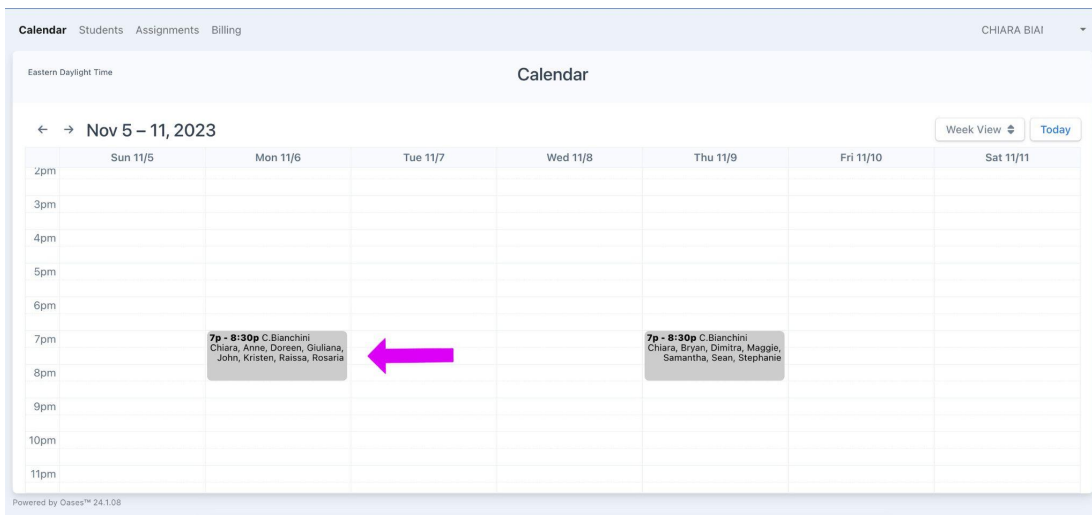
Your dashboard will show everything you need to know about your course, including the calendar, session notes, assignments, and billing information.

The screenshot shows a dashboard with a navigation bar containing 'Calendar', 'Students', 'Assignments', and 'Billing'. The user's name 'CHIARA BIANCHINI' is in the top right. The main area is titled 'Calendar' and shows 'Eastern Daylight Time'. The date range is 'Nov 5 - 11, 2023'. The calendar grid has columns for Sun 11/5, Mon 11/6, Tue 11/7, Wed 11/8, Thu 11/9, Fri 11/10, and Sat 11/11. The time slots on the left range from 2pm to 11pm. Two lesson slots are highlighted in grey: one on Monday 11/6 from 7p to 8:30p, and another on Thursday 11/9 from 7p to 8:30p. Both lessons are titled '7p - 8:30p C. Bianchini' and list the names of the participants. The footer indicates 'Powered by Oases™ 24.1.08'.

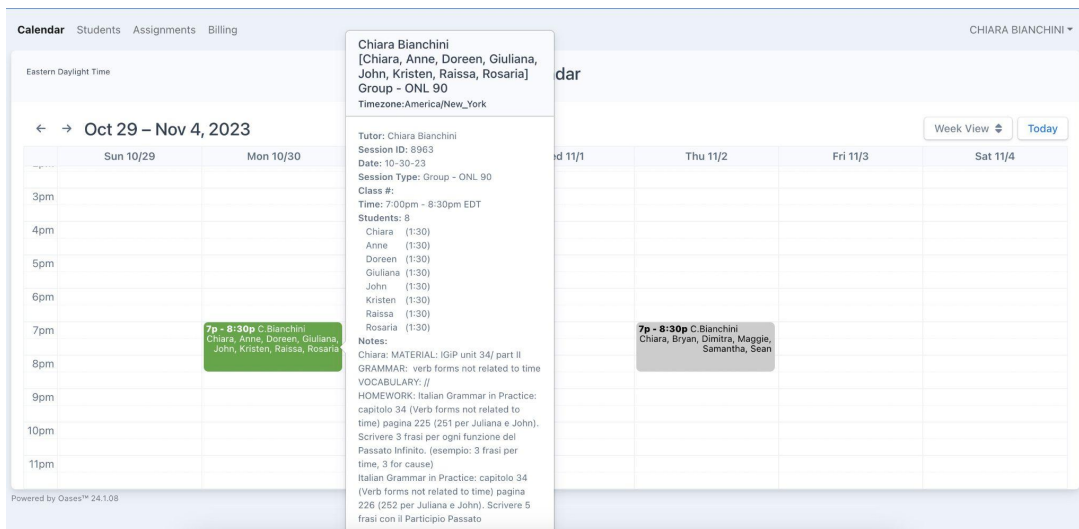
## 1.3 CALENDAR TAB AND NOTES

You can view the calendar with your lessons here. The slots in grey are programmed, whilst those in green have been reviewed and contained notes about the session, and assignments.

This screenshot is identical to the one above, but with a red rectangular box highlighting the 'Calendar' tab in the navigation bar. A red arrow points from the box towards the calendar grid. The rest of the interface, including the date range, grid, lesson slots, and footer, remains the same.



By clicking on the green slot you will be able to view the session notes left by your teacher containing all the topics and materials covered in class.



## 1.4 STUDENT TAB

You will see your name and perhaps a list of documents depending on whether the administration has loaded any documents for your use.

First Name	Last Name	DOB	Student ID
Melly	Gao		10605002
Tanny	Gao		10605099

Press on your name to find out more information. You will see four sections; Details, Hours, Attendance, and one with Documents.

## 1.5 ASSIGNMENT TAB

In the assignment tab, you will be able to view all the assignments given by your teacher, and due on your next session.

Assignment	Date	Due	In	Turned	# Questions	# Correct	Tutor	Notes	Attachments
Chiara HOMEWORK: Italian Grammar in Practice: capitolo 34 (Verb forms not related to time) pagina 225 (251 per Juliana e John). Scrivere 3 frasi per ogni funzione del Passato Infinito. (esempio: 3 frasi per time, 3 for cause) Italian Grammar in Practice: capitolo 34 (Verb forms not related to time) pagina 226 (252 per Juliana e John). Scrivere 5 frasi con il Participio Passato	2023-10-30						Chiara Bianchini		
Chiara HOMEWORK: Dieci B1: pag. 202 Italian Grammar in Practice: review rules of Impersonal Constructions of Reflexive Verbs pag 66. Esercizi pagina 66 e 67	2023-10-26						Chiara Bianchini		
Chiara HOMEWORK: Italian Grammar in Practice: capitolo 34 (Verb forms not related to time) pagina 221 (247 per Juliana e John). Scrivere 2 frasi per ogni funzione del Gerundio. (esempio: 2 frasi per simultaneusness, 2 for manner, 2 for cause, 2 for hypotesis, 2 for concession)	2023-10-23						Chiara Bianchini		
Chiara Homework: Dieci B2, Pag 23	2023-10-20						Chiara Bianchini		
Chiara HOMEWORK: Dieci B1: pag. 48 e 50	2023-10-20						Chiara Bianchini		

## 1.6 BILLING TAB

Press on the Billing tab in the main menu to see a list of your invoices and payments and how much you owe if you have a balance.

Press on a row in the Account History box to view or print an invoice or view a payment.

Press Print statement to see a printout of your Account History.

Session Type	Invoiced	QuickAdd	Used Time	Invoiced Unused	Scheduled	Unscheduled Time	Scheduled Unused
Admin Fee - Set	0:00	0:00	0:00	0:00	0:00	0:00	0:00
Individual Private	34:00	0:00	26:00	8:00	26:00	8:00	0:00
Trial Session	0:30	0:00	0:30	0:00	0:30	0:00	0:00

Date	Time/Attendance	Tutor	Location	Status
09-08-23	5:00 pm/1:00	Nix Fuller	Online - Virtual	Approved
08-18-23	5:30 pm/1:00	Nix Fuller	Online - Virtual	Approved

1. DETAILS - General information about you.

2. SUMMARY OF HOURS - A positive number represents the amount of hours purchased that have not been closed out. A negative number is the number of hours that have been scheduled but not invoiced.

3. ATTENDANCE - A list of sessions.

4. DOCUMENTS - Items for download.